

Complete an Address-Based Service Qualification

Overview

This page explains how to complete the Address-Based Service Qualification step in the [order process](#). The service address will determine whether the customer qualifies for the service or not.

Some service types that use this type of qualification are the following:

- AAPT National Wholesale Broadband Layer 2 / Layer 3
- NBN Wireless
- Vocus NBN

How to Complete an Address-Based Service Qualification

To begin, create a new order in Cumulus by navigating to **Services > New Order** or **Services > Orders > Create New Order**. Alternatively, use the customer search function to find the relevant customer and then click the **Order a Service > Start New Order**.

In the service row, click **Enter SQ Details**. In **Choose Mode**, select *Qualify by Address*, and then enter the address in the displayed form and then press **Proceed**. Select the correct address from the displayed list and press **Proceed** again. You will be returned to the previous screen, the row containing the service will now indicate that the service qualification was successful.

Select the package you are ordering, and then press **Select Package**.

In the *Service* table shown on the next page, press **Configure** in the row of the service.

On the confirmation page, if the address is not pre-filled from the previous step, you must enter it here or select it from the *Copy Address From* list box. When you're done, press **Save**. This will return you to the previous screen.

Service Plan Info

Service Type:

Internal Name:

External Name:

Service Address

Copy Address from:

Address Layout:

Address Type:

Nearest Cross Street:

Lot Number:

Street Number:

Street Name:

Street Type: Street Suffix:

Suburb

Postcode:

City / Town:

Country:

Configuration

Nickname / Vanity Identifier
(Customer Visible):

Vanity Start Date:

Press **Proceed** to finalise the order. The final page is a confirmation page which displays all the settings you have chosen so far and provides the option to upload a contract for the order. Click **Finalise Order** to submit the order and enter it into the system.

Confirmation and Finalise - Order #661875

Purchase Order: (Optional)

External Contract ID: (Optional)

Commission Details

If no org unit and user are selected, no user will be stored for commission calculations in the future

Commission Org Unit:

Commission User:

Account Details

Account Name:

Billing Address:

Contact Name:

Email:

Main Phone:

Fax:

Mobile:

Package Plan & Service Plan Fee

Access Fee: \$ 65.99 (inc Tax) \$ 59.99 (ex Tax)

Setup Fee: \$ 55.00 (inc Tax) \$ 50.00 (ex Tax)

Package Plan Details - Fast NBN 25MB - 24M

ID:

Description:

Contract Term: 24 Months

Period Length: 1 Month

Bill Access Fees in: Advance

Service & Plan Information - Fast NBN 25MB - 24M

ID:

Service Type:

Service Identifier:

Order Type:

Description:

Period Length:

Quantity:

Volume data

Maximum Allowed Value:

Bonus Value:

Charge Download:

Charge Upload:

Normal Rate:

Normal Rate Increment:

Normal Charge Increment:

Excess Rate:

Excess Rate Increment:

Excess Charge Increment:

[Print Customer Contract](#)

[Upload Customer Contract](#)

The file size is limited to 20MB.

Attach File: No file chosen

The supported file extensions are : pdf, png, jpg, tiff, doc, docx, rtf, txt 

Finalise Order

Back

After this, the order is ready to be [provisioned](#).

Related Pages

- [Orders](#)
- [Delete a Port on a Device](#)
- [Create a Port Profile](#)
- [Create a New Device](#)
- [Create a New Carrier Location Profile](#)
- [Assign a Location Profile ID to an Existing Address](#)
- [Add a Port to a Device](#)
- [Add or Update a GNAF Address](#)
- [Service Qualification Address Management](#)
- [Complete an Address-Based Service Qualification](#)
- [Conduct a Standalone Service Qualification](#)
- [Service Qualification Network Infrastructure](#)
- [SQ Addresses and Service Availability](#)