

The Sign Up Portal

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Overview

The Sign Up Portal is a web-based interface available for use by End Users and is one of [several externally-facing interfaces](#) to the Emersion platform. The sign up portal provides end users with the ability to:

- create a End User account
- perform an service qualification
- choose a [package plan](#) to subscribe to.
- choose related products
- configure the services, service contacts, service address, etc
- subscribe to service features
- pay any up-front costs
- set up recurring payment facilities
- set up an end user portal login
- download, sign and upload a contract
- review the order and submit



The sign up portal supports new customer sign ups only. Existing customers cannot order additional services via the sign up portal.

What's in this section?

- [Core Features](#)
- [Optional Features](#)
- [Configuration and Customisation](#)

Licensing

This feature is available to subscribers of the following:

- ☐ Emersion Core
- ☒ Optional Modules
- ☐ Upon Request (please contact your Account Manager)

Acceptance Test

[Conduct an acceptance test for this module](#)

[What is this?](#)

Features and How To's

This section contains articles on the various features and how to use them.

Core Features

- [Sign Up Portal Customisation](#)

Optional Features

- [Populating Addresses in Sign Up](#)
- [Customise the Ordering workflow](#)
- [Populate order information using URL strings](#)

Configuration and Customisation

- [Onboarding: Sign Up Portal](#)
- [Configuration of your Sign Up Portal](#)
- [Contact Field Configuration](#)

Prerequisites

There are no prerequisites for this module.

Dependencies

In order to use this module, service providers must have:

- A retail service provider account.

Access Control

Module Permissions

Powers

Module permissions and powers are used to control access to modules. Powers are used to control access to features of a module, functions, and page sections.

If you are unable to access a given feature and you have checked the permissions and powers, please [raise a support ticket](#) via the Emersion Support Portal.

Module Permission	Description
Admin Settings	Grants access to Admin > Settings > Sign Up Settings
External Facing Portals	Grants access to Admin > Settings

There are no powers related to the module.

Module Events

No events are included with the module.

Module Reports

No reports are included with the module.

Related Articles

- [Sign Up Portal URL String Options](#)
- [Xero](#)
- [Onboarding: Sign Up Portal](#)
- [SSL Certificates Using Open SSL](#)
- [Netsuite](#)
- [Populating Sign Up Addresses](#)
- [SSL Certificates](#)
- [Purchasing an SSL Certificate](#)
- [Sign Up Portal Settings](#)
- [Acceptance Testing: Sign Up Portal](#)
- [Sign Up Portal Customisation](#)
- [Acceptance Testing: Activation Portal](#)
- [Configure Auto-Populating Addresses in the Sign Up Portal](#)
- [The Portal logo is not appearing](#)
- [Sign Up Portal Logo](#)